

# RECORD OF PROCEEDINGS

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## MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MARVELLA METROPOLITAN DISTRICT HELD MARCH 23, 2022

A special meeting of the Board of Directors of the Marvella Metropolitan District, Arapahoe County, Colorado was held at 8:30 a.m. on Wednesday, March 23, 2022, via Zoom.

Attendance      In attendance were Directors:

Tahlia Sayers, President  
Craig Corliss, Secretary  
Ian Roth, Treasurer

Absent was Michael Kark, whose absence was excused.

Also in attendance were:

Sue Blair and Mat Birkeness, Community Resource Services of Colorado (CRS)  
Tamara Seaver, District Attorney, Icenogle Seaver Pogue

Call to  
Order

President Sayers called the meeting to order at 8:32 a.m. Sue Blair and Mat Birkeness of Community Resource Services (CRS) introduced themselves to the Board and will be serving as managers for the District.

Director  
Qualifications  
Conflict of  
Interest

The Board of Directors reviewed the agenda for the meeting, following which each director confirmed the contents of written disclosures previously made, if any, stating the fact and summary nature of any matters, as required by Colorado law, to permit official action to be taken at the meeting. Additionally, the Board of Directors determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Agenda

Upon a motion duly made by Director Roth, seconded by Director Corliss and, upon vote, unanimously carried, the Board approved the agenda as presented.

Public  
Comment

None presented.

Manager  
Items

Election Update: Ms. Blair reported that there were not more self-nomination or write-in candidate affidavits filed than the seats open on the board, and the May 3, 2022 election will be cancelled. Oaths of office will be administered to the newly elected directors at the May meeting of the Board. The newly elected directors are Tahlia Sayers, Ian Roth and Jacob Beniflah, whose terms will expire in May 2025.

Discussion Regarding Pool Contractor Providing Lifeguards: Attorney Seaver reviewed potential liability issues with not having a lifeguard at the pool. Ms. Blair had obtained an estimate from Perfect Pools to provide two lifeguards at the pool at a cost of \$34,000 for the season. Discussion ensued regarding the need for two lifeguards. Mr. Birkeness explained that two lifeguards are typically required so there is sufficient coverage. Ms. Blair recommended that she reach out to the District's insurance agent regarding additional liability coverage and the cost thereof.

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CRS Transition Update: Ms. Blair reported that Denise Denslow with CLA has been helpful with transition items. is updating the website, reviewing records, and filing same. In addition, CRS staff has reached out to Diane Wheeler to obtain the accounting records. Ms. Wheeler is completing the audit exemption application and 2021 year-end financial statements prior to transitioning the records to CRS.

Legal Matters Change Order #1 for Snow Removal: Attorney Seaver noted that she has reviewed the change order from Brightview and recommends that the Board consider approval. Upon motion duly made by Director Roth, and upon second by Director Corliss, vote was taken and motion carried unanimously to approve Change Order #1.

Change Order #1 for Landscaping: Attorney Seaver noted that she has reviewed the change order from Brightview and recommends that the Board consider approval. Upon motion duly made by Director Roth, and upon second by Director Corliss, vote was taken and motion carried unanimously to approve Change Order #1.

Adjournment Upon a motion duly made by Director Roth, seconded by Director Corliss, and upon vote, unanimously carried, the Board adjourned the meeting at 9:27 a.m.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of Directors of the Marvella Metropolitan District.

Respectfully submitted,



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Secretary for the Meeting